

APPROVED

**Board of Fire Commissioners
East Brunswick Fire District No. 1
Minutes of the Commissioners Workshop/Agenda Meeting
March 19th, 2013**

Commissioner Bruce R. Smith, Chairman, called the meeting to order at 7:00 PM in the office of the Board of Fire Commissioners at 680 Old Bridge Turnpike, East Brunswick, NJ 08816.

Commissioner Mosher read the notice by R.S. 10-4, The Open Public Meeting Act, into the minutes. Notice of time, date, location and agenda of this meeting to the extent then known was duly published at least 48 hours in advance of this meeting by posting in the official newspaper of the Board and by posting on the official bulletin board of the Board of Fire Commissioners.

Roll call:

Commissioner Hoover:	Present
Commissioner McDonald:	Absent
Commissioner Mosher:	Present
Commissioner Smith:	Present
Commissioner Whalen:	Present

Chief Twomey is not present at the meeting

Asst. Chief's Report:

Assistant Chief Ron Sommer reported that 2405 Cypress Lane is a group home and wanted to make sure that Fire Marshal Talbot was aware of it. Fire Marshal Talbot stated that he is aware of it; they are registered with the state and have been inspected as per the NJ State Fire Code of Enforcement. We had an active alarm come in for Chittick School and found that there is a storage room that has the storage up to the ceiling, it is near room #37. I spoke to a representative from Grainger about getting safety glasses for demo and also talked to them about a demo for the floor scrubber. They informed me that they have their own brand that is much cheaper and I will be working with them on that to see what will best suit our needs.

Safety Officers Report: Progress

Fire Marshal's Report:

Fire Marshal Talbot reported that he will be doing the Fire Safety Trailer Program in April and left a copy of the schedule for President Kramer because he will need the Fire Company pickup truck to tow the trailer. He also asked for permission to purchase an on the job shirt for Inspector J. Serrao not to exceed \$75.00 and that he would need to have some preventative maintenance done on 743, needs a coolant flush and rear wiper blade for a cost of \$145.00.

Commissioner Smith stated that he placed a copy of the report from Crest Engineering concerning the problems at Civic Center, I would like each of you to read the report and then we will take action on this at our next regular meeting. I've also developed an agenda sheet with Sheryl and we will be using these

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to try and see if we can review them before the meeting and anything that needs to be purchased or addressed should be put on the agenda sheet and then we can review it before the meeting.

Commissioner Smith also stated that the Fire Marshal inspected the Commissioners building and we've been written up for general housekeeping in the office and the basement, this is the last time I want to address this issue, it is going to be cleaned up once and for all.

Presidents Report:

President Kramer reported that the landscaper who did Civic Center will deliver the bushes to replace the one that died, and they will be delivered loose because we want to change a few things around. We have made up a LOSAP committee and we will be meeting about that. Commissioner Mosher will be sitting on the review board now and anytime an issue comes up that needs to have input from the Board he will be there for representation. The "I am responding" needs to be hooked up at Civic Center it will cost about \$2000.00.

We need to put the sign in as soon as possible before it gets damaged.

The FEMA paperwork has to be in before the 31st of March.

I have three quotes from three different landscapers to re-do the seed and top soil.

Broehl's Landscaping: \$11,350.00
Budget Landscaping: \$14,567.00
Dragos Landscaping: \$13,842.00

I would like to recommend that the Board go with the quote from Broehl's.

We are currently working on our membership application and will be putting a statement in that basically states that you will have to submit to random drug testing and that if after you've been accepted into the Fire Company if you do not stay for at least one year and prove to be a member in good standing you will be responsible for reimbursing the district for any costs such as your physical or any training that you've gone through that the district paid for.

Building Committee:

The gear dryer is installed and running, floor was repaired and they will be back to paint tomorrow. The electrician will be out next week to make sure that all the boxes are wired correctly and doors will be in next week.

The next issue to deal with will be the ramps.

Commissioner Smith stated that he spoke to the attorney and we need to get Joe and Jack Purvis here one afternoon so that we can start the proceedings for the lien hearings. Sheryl will contact Joe Youssouf and Jack Purvis to have them come up with three dates and then confirm one of them with the Board of Fire Commissioners to get this going.

There was some discussion about the bailout classes that the training officer, Matt Casterline, wants to run. We currently have about six bags and ten harnesses, and when I spoke to Fireground Technologies they said it would be an increase of about 30% from what we paid the last time. President Kramer stated that unless these guys start taking better care of the equipment I don't think we should be buying any new ones because they're just laying all over the floor in the firehouses. If they don't want to wear them they we should have them sign a waiver that it was offered to them and they choose not to wear it. Matt Casterline would also like to run a forcible entry class that would cost about \$150.00 per person and right now we have two people interested.

The Chief would like to buy 500 feet of 18 gauge six conductor wire from Tessco for a cost of \$350.00.

Commissioner Smith also stated that he spoke to the Chief about the parts and antennas for the tower, we are not ordering anything until you tell me that the order is complete, we are doing this once and only once, so make sure that you get everything the first time.

Commissioner Smith also stated that we did receive the 2011 yearend financial statement from the Fire Company; I just gave Sheryl a copy of it. We will be going Thursday night to take all of the mountable equipment down to PL Custom for them to put it on the Rescue truck.

Commissioner Whalen made the motion to approve the purchase of the six conductor wire that the Chief needs, the on the job shirt for Inspector Serrao and the coolant flush for vehicle 743 and to approve Broehl's Landscaping to the reseed and top soil at Civic Center Firehouse in the amount of \$11,157.00. Commissioner Mosher seconded the motion.

Roll call: Commissioner Hoover.....aye/Commissioner McDonald....absent/Commissioner Mosher.....aye/Commissioner Smith.....aye/Commissioner Whalen.....aye. The motion was approved and accepted.

Commissioner Smith made the motion to approve the purchase of two Pro bar Halligans and 2 eight maul with ADZ brackets requested by Captain Drozdowski in the amount of \$559.96 and Commissioner Mosher seconded the motion.

Roll call: Commissioner Hoover....aye/Commissioner McDonald.....absent/Commissioner Mosher.....aye/Commissioner Smith.....aye/Commissioner Whalen.....aye. The motion was approved and accepted.

Being no further business was brought before the Board, Commissioner Hoover made the motion to adjourn the meeting and Commissioner Whalen seconded the motion.

Roll call: Commissioner Hoover.....aye/Commissioner McDonald.....absent/Commissioner Mosher.....aye/Commissioner Smith.....aye/Commissioner Whalen.....aye. The motion was approved and accepted and the meeting of March 19th, 2013 was adjourned at 8:00 PM.

Respectfully submitted,

_____, Clerk

Frederick J. Hoover, Jr.

FJH/sk

File: Minutes Workshop Meeting March 19, 2013

EAST BRUNSWICK FIRE DISTRICT #1

Serving East Brunswick since 1906

680 Old Bridge Turnpike, East Brunswick, New Jersey 08816

Tel: (732) 257-1505

Fax: (732) 257-0960

NEW EQUIPMENT REQUEST

SENT TO _____

DATE _____ ALARM _____ (if needed)

VENDOR Milwaukee Tool Company TOTAL COST \$ _____

APPROVED BY COMMISSIONER _____

TYPE OF EQUIPMENT NEEDED

2 PRO BRK HALLIGANS 20WAT, 1110-FB30

214.99 each

2 PRO-MARK 2" ADZ BRACKET CUTLX CBF

110-8-M28-D 64.99 each

TOTAL \$559.96

SERIAL # _____

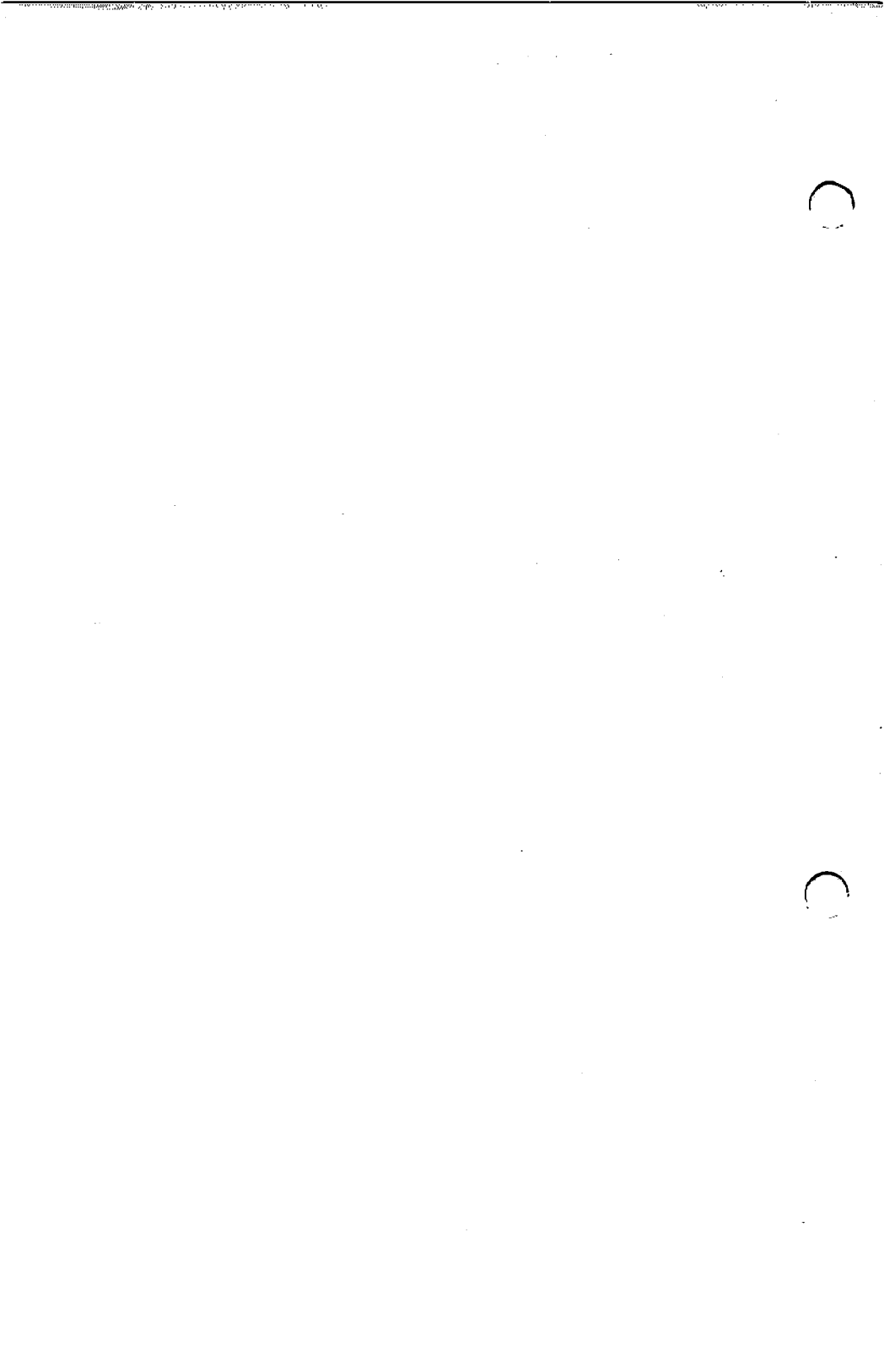
PART # _____

MODEL # _____

BOARD USE ONLY:

P.O. # _____ Account # _____

Officer making request _____



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ROLL CALL VOTE TALLY SHEET
BOARD OF COMMISSIONERS
EAST BRUNSWICK, NJ 08816

MEETING DATE: 3-19-13
CALLED TO ORDER AT: 7:00 PM
BY: CHAIRMAN SMITH

ATTENDANCE:

HOOVER Yes McDonald Yes Moshier Yes SMITH Yes WHALEN Yes

QUESTION How to Ann Ann Ruppings, Shurt, Unoscopy -
6-Unit \$350 from Tesco.

HOOVER _____ McDonald Yes Moshier Yes SMITH _____ WHALEN _____

QUESTION 2 Probm - BLD Sewer - All Hous - 559.96

HOOVER Yes McDonald Yes Moshier Yes SMITH Yes WHALEN Yes

QUESTION How to Ann Ann BPR -

HOOVER Yes McDonald Yes Moshier Yes SMITH Yes WHALEN Yes

QUESTION _____

HOOVER _____ McDonald _____ Moshier _____ SMITH _____ WHALEN _____

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HOOVER _____ McDonald _____ Mosher _____ SMITH _____ WHALEN _____

ADJOURN: _____